



LOCATION AGREEMENT FORM

The following guidelines set the parameters within which all photographic and film shoots held at Montecasino must be conducted. By completing points 4 and 5, you are confirming your ability to comply with points 1, 2 and 3.

1. GENERAL GUIDELINES

- 1.1 No shoot will take place without written permission from Montecasino Management.
- 1.2 All shoots held must be in line with the Montecasino's positioning and corporate image.
- 1.3 Montecasino Management reserves the right to charge a location fee for the shoot. Charges may be waived at the discretion of Management.
- 1.4 If a shoot involves any other parties i.e. retailers / tenants then prior third party consents must be obtained.
- 1.5 Montecasino and its staff will not be held responsible for any damage, loss or harm to persons during a shoot.
- 1.6 All equipment brought onto property for a shoot must be removed immediately thereafter.
- 1.7 Use of models, extras and props will be at the expense of the Production house /agency/ photographer.
- 1.8 No member of the public may be captured in the shoot material for use without their prior written consent.
- 1.9 All shoot material may only be used for the purposes outlined below. No further usage of said material is permitted without the consent of Management.
- 1.10 Wedding photo shoots will only be allowed at Montecasino if bridal parties are staying at one of the precinct Hotels or if the wedding reception is taking place at a venue on property.

2. PHOTOGRAPHIC SHOOT GUIDELINES

- 2.1 Lighting or any other related equipment may not be erected in any manner that could cause damage to property.

3. FILM SHOOT GUIDELINES

- 3.1 The Production Company must ensure that comprehensive insurance exist in the event of damage to Montecasino as a result of negligence on their behalf. Proof of such insurance is required.
- 3.2 A copy of the script together with the production schedule must be submitted to the Marketing Manager.



3.3 Montecasino reserves the right to evaluate each request in line with the guidelines set out in this document, within 5 working days from receipt of completed application.

4. SHOOT DETAILS

All sections must be completed with full details in order for the application to be considered.

Agency / production house / photographer _____

Contact person _____

Contact number/s _____

Email address _____

Type of shoot (film / photographic) _____

Short description / purpose of the shoot

List of all equipment you will be using

List the specific areas/ locations in and around Montecasino where shoot will take place



Date, times and duration of shoot

NUMBER OF CREW

EQUIPMENT / POWER REQUIREMENTS

PUBLICITY OPPORTUNITIES - (MEDIA ONLY)

Provide a brief description of publicity for Montecasino resulting from shoot:

CONTACT DETAILS

Please return completed agreement form to:

Lisa.Sukdev@Tsogosun.com